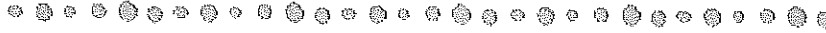




in the footsteps ☉☉☉

NELSON MANDELA MUSEUM

Bhunga Building, Owen Street, Mthatha, South Africa | P O Box 52808, Mthatha, 5099, South Africa
Telephone: +27 (0) 47 501 9500 | Facsimile: +27 (0) 047 532 3345
Email: info@nelsonmandelamuseum.org.za | www.mandelamuseum.org.za



TENDER

The Nelson Mandela Museum (NMM) is seeking the services of a qualified and experienced Facilities Management service provider to preserve the upkeep of the NMM infrastructure facilities in optimum condition. NMM operating in two sites, namely Bhunga Building and Nelson Mandela Youth & Heritage Centre in Qunu has a dynamic and enviable opportunity to serve South Africa, as a steward of a living legacy, to share and learn the true story of Nelson Mandela in context, in ways that inspire and empower people.

The project scope entails the following technical and soft FM services:

- The condition assessment of all the infrastructure facilities of the museum to determine the state of the facilities and assess the maintenance requirements comprehensively;
- The development of bills of quantities for each facility based on the condition assessment to quantify any major repair work required and attach a financial estimate for implementation;
- The development of the individual maintenance plans, including both planned and unplanned maintenance, for each of the museum facilities. The maintenance plans must be based on the results of the condition assessment;
- The development of the lifecycle plans of each individual facility of the museum;
- The development of the single point of contact for reporting, maintenance break down issues, dispatching maintenance response, and tracking of the executing of maintenance orders in terms of completeness and quality;
- The development of the comprehensive FM service plan and its implementation over the full contract period; and
- Monthly reporting on FM services in terms of implementation and financial progress against the developed FM and maintenance plans.

The bid will be evaluated and adjudicated using the **80/20 system** (80 for functionality and 20 for B-BBEE). Functionality will be scored at a maximum of 100 points whereby the bidder must obtain a minimum of 65 points to qualify for the financial evaluation according to the criteria captured in the table below:

Description of Quality Criteria and Sub-criteria		Total
Total Functionality		100
<p>Approach paper setting out the manner in which the bidder intends to satisfy the requirements established in the Scope of Work (not more than 5 pages). Attach proposed structural organogram and action plan for the implementation of the works. The approach plan must also provide details of the IT system that will be used in the execution of the FM Service.</p> <p>Approach paper's response to the Terms of Reference reflects:</p> <ul style="list-style-type: none"> • Excellent understanding of what is required in the terms of reference and proposed action plan • Good understanding of what is required in the terms of reference and proposed action plan • Satisfactory understanding of what is required in the terms of reference and proposed action plan • Poor understanding of what is required in the terms of reference and proposed action plan • Not acceptable understanding of what is required in the terms of reference and proposed action plan 	<p>Excellent = 40 Good = 30 Satisfactory = 25 Poor = 10 Not Acceptable = 0</p>	40

<p>Qualification and experience of key staff to be involved (2 page cv)</p> <ul style="list-style-type: none"> • Qualification and professional registration as per requirements (including the following) <ul style="list-style-type: none"> • Facilities Management Specialist • Architects • Quantity Surveyor • Civil/Structural Engineer • Mechanical/Electrical Engineer • Heritage Specialist / Advisor • For each professional listed above the following criteria will apply: <ul style="list-style-type: none"> ○ 10 years or more experience with a Degree/B-tech Qualification = Excellent ○ 6 to 8 years' experience with a Degree/B-Tech = Good ○ 3 to 5 years' experience with a Degree/B-Tech = Satisfactory ○ 1-2 years' experience with a Degree/B-Tech = Poor ○ 0 years' experience with a Degree/B-Tech = Not acceptable • Unregistered Professionals and professionals with any qualifications less than what's stipulated will score 0 	<p>Excellent = 30 Good = 25 Satisfactory = 20 Poor = 10 Not Acceptable = 0</p>	<p>30</p>
<p>Company Experience on similar projects</p> <p>Number of Completed Similar Projects:</p> <ul style="list-style-type: none"> • 5 or More Completed Similar Project = Excellent • 3-4 Completed Similar Projects = Good • 2 Completed Similar Projects = Satisfactory • 1 Completed Similar Projects = Poor • 0 Completed Similar Project = Not Acceptable 	<p>Excellent = 30 Good = 25 Satisfactory = 20 Poor = 10 Not Acceptable = 0</p>	<p>30</p>
		<p>100</p>

Enquiries may be directed to the following persons:

FOR BID ADMINISTRATION & SERVICE PROVIDER SPECIFICATIONS
Mr: T. MKHOHLIWE
Tel: 047 501 9504
Email: thembile@nelsonmandelamuseum.org.za
SUPPLY CHAIN MANAGER
Technical Enquiries:
Ms N SIFIKA
Tel: 047 501 9517
Email: nonceba@nelsonmandelamuseum.org.za
SECURITY, FACILITIES & LOGISTICS MANAGER

Should the service provider have reason to believe that the Terms of Reference are structured for a particular brand or service provider, they should raise the objection in writing with the Nelson Mandela Museum within 10 days from the placement of the advert.

Closing date for the submission of priced proposals is **Thursday, 08th August 2018 at 12H00**. A **compulsory site briefing** will be held Bhunga Building, corner Nelson Mandela Drive & Owen Street on **Friday, 20th July 2018 at 11H00 a.m.**

Tender documents to be sold for a non-refundable fee of R300 to be deposited into; ABSA Account Number: 405 200 2226

Branch code: 632 005

Reference: NMM 2018-08

Mr B. Tyhulu

Chief Executive Officer

Signature: 

Date: 09/07/2018