in the footprints
NELSON MANDELA MUSEUM
Bhunga Building, Corner Owen Street and Nelson Mandela Drive , PO Box 5808 , Mthatha , Eastern Cape.
Telephone : +27 (0) 47 501 9500
info@ nelsonmandelamuseum.org.za | www.nelsonmandelamuseum.org.za

The Nelson Mandela Museum (NMM), with four sites, namely Bhunga Building, Mthatha, Nelson Mandela Youth and Heritage Centre in Qunu, O.R. Tambo Garden of Remembrance, Nkantolo and Ngquza Hill Memorial, Flagstaff, has dynamic and enviable opportunities to serve South Africa, as stewards of a living legacy, to share and teach the true story of Nelson Mandela in context, in ways that inspire and empower people.

The Museum invites applications from suitably qualified, committed, competent and experienced South Africans to serve as **SENIOR MANAGER: HERITAGE & CONSERVATION.**

- **RE-ADVERTISEMENT**

This position is being re-advertised. Candidates who previously applied for this post need not reapply, as their applications will be considered together with the new applications received. However, applicants who wish to update or supplement their applications may submit additional information before the closing date.

This is an opportunity to help create a caring, value-driven heritage institution of knowledge and excellence.

POSITION: SENIOR MANAGER: HERITAGE & CONSERVATION

REF: Snr. Mngr. H&C 10/2026

Remuneration Package: R1 233 312.00 - R1 480 747.00 p.a. (Total Cost to Company)

Term is a 5-year FIXED-TERM contract.

PURPOSE OF POSITION:

The purpose of the position is to enhance the strategic alignment at Nelson Mandela Museum in order for the organisation to grow and fulfil its mission, vision and

strategic goals as a multi-layered cultural institution.

Reporting to the Chief Executive Officer, the incumbent will be responsible:

- To ensure that the strategic goals and objectives of the Heritage Department are aligned with NMM's mandate; and

To provide outstanding leadership for the department to deliver services and functions in accordance with the organisation's strategic objectives, policies, budgets, asset management plans and statutory requirements.

Key Performance Areas:

The appointee will be required to give special attention to the delivery of the following:

- Provide strategic leadership to the Department.
- Enhance the internal processes and infrastructure that will enable the smooth running of various units within the Department.
- Prepare performance reports and support the CEO to present to Council, Department of Sports Arts & Culture, Treasury, Parliament, and other platforms.
- Provide Strategic Management in accordance with the requirements of a National Museum.
- Play a leading role in people management and staff development.
- Ensure financial management in accordance with the PFMA, Treasury regulations etc.
- Oversee Heritage Management, Research, Collections Management, Conservation and related compliance in respect of Environmental management, Public engagement, heritage resource management and education, policy development, compliance with National & International legislation and Protocols.
- Implement Performance Management and Evaluation within the Heritage Department of the NMM.
- Oversee the implementation of NMM's Strategic Plan and Annual Performance Plans, and other related performance monitoring tools.
- Contribute to the preparation of the Annual Report and
- Ensure compliance with the Museum's code of ethics and standards in respect of museum and site maintenance, visitor management, interpretation, collections managment and exhibitions.

Experience and Skills requirements:

- Relevant heritage management experience.
- Report and business proposal writing skills
- Research related skills
- Interpersonal communication skills
- Up-to-date knowledge of Museum practices and theories applied in the Heritage sector, nationally and internationally.

- Commitment to and understanding of Heritage transformation narratives in the South African and International context.
- Understanding and promoting the values that Nelson Mandela's legacy encapsulates.
- Demonstrative evidence of the ability and initiative to lead people, that is, have clear leadership skills.
- Experience and commitment to working within a democratic ethos, and
- A valid driver's licence is a must.

Requirements:

- At minimum, an Honours Degree in the Social Sciences, Anthropology or History; Post Graduate Diploma in Heritage Management or any related qualification.
- Strong research skills in heritage transformation and museum development
- In-depth knowledge of collections management and conservation practices
- Knowledge of heritage resources protection, preservation and promotion
- 5 years working in a Museum and/or heritage collections and heritage conservation environment.
- Clear understanding of applicable legislation, that is, Cultural Institutions, National Resources and National Environmental Acts.
- In-depth knowledge of how the three spheres of governmental engagements and interactions operate.

Interested individuals who meet the above requirements should submit their applications using the details provided below in sealed envelopes accompanied by an updated CV; and certified copies of qualifications, and a covering letter clearly marked **REF: H&C 10/2026** to:

The Human Resources Manager

Nelson Mandela Museum

P.O Box 52808

Mthatha

5099

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info@ nelsonmandelamuseum.org.za | www.nelsonmandelamuseum.org.za

Email:

HR@nelsonmanadelamuseum.org.za

OR Hand deliver to: Nelson Mandela Museum.

Bhunga Building

Corner Owen Street and Mandela Drive

Mthatha

FAXED APPLICATIONS WILL NOT BE CONSIDERED BY NMM.

Correspondence will be limited to the short-listed candidates only. Applicants with a foreign qualifications must submit a SAQA evaluation report of their qualifications. The NMM reserves the right not to fill this advertised position.

The NMM is an equal opportunity, affirmative action employer and fully subcribes to the subscribes to the principles of Employment Equity, Preference will be given to South African citizens. All shortlisted candidates will be subjected to competency assessment.

For all inquiries, contact **Ms Y Khumelwana** at **047 501 9522**

Closing date**: 13 November 2026**

Signed by:NONTLAHLA DALINDYEBO
Signed at:2026-10-28 15:58:38 +02:00
Reason:Witnessing NONTLAHLA DALINDYEBO

NONTLAHLA DALINDYEBO LawTrust

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N Tandwa-Dalindyebo

Acting Chief Executive Officer