



in the footprints ...

NELSON MANDELA MUSEUM

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24 JUNE 2026

RFQ 10 OF 2026 SUPPLY AND DELIVERY OF GARDENING TOOLS AND EQUIPMENT AT MEJE SENIOR PRIMARY SCHOOL MBHONWENI MBIZANA

The Nelson Mandela Museum (NMM) invites quotations from accredited service providers that are registered with the Central Supplier Database (CSD) for the supply and delivery of gardening tools and equipment at Meje Senior Primary School(17 July 2026) as per the detailed specification below:

LOGISTICS: GARDEN TOOLS AND EQUIPMENT		
1. LOGISTICS REQUIREMENTS MEJE SENIOR PRIMARY, MBHONGWENI MBIZANA,		
ITEM	SPECIFICATON	QUANTITY
Logistics: Wheelbarrows	Easy-to-use 65l galvanised steel wheelbarrow with pneumatic wheels, perfect for every garden use.	4
Spades	Heavy-duty garden flat-blade hand spade for digging and moving the soil	4

	with a forged-steel blade and a steel handle.	
	Length: 270 mm Width: 82 mm	
• Rakes	Main Rod Diameter: 3.0 mm Material: Carbon steel Features: Durable garden, comfortable handle design for ease of use	4
• Trowels	Stainless steel trowel – Strong, rust-resistant, easy to clean; ideal for most garden use, with metal handles.	4
• Watering cans	Watering can for plants with sprinkler heads, 2L long mouth for garden use	4
• Hoe	blade width – Wider blades (150–180 mm) suit larger areas; narrower (6–7 cm) for precision work. Handle length – 130 cm reach and comfort; shorter handles Material – Carbon steel for strength; coated steel for rust resistance.	4

DELIVERY TIME FRAME: Delivery Time: 12:00 noon (17 July 2026 at Meje Senior Primary School, Mbizana)		
Delivery must be included in the quoted price. The quotation must remain valid for a period of the 30 from the closing date. No late quotations will be considered		

❖ **APPLICABLE PREFERENCE SCORING SYSTEM**

Points for this shall be awarded for:

(a) Price; and

(b) Specific Goals.

(c) Where 80 points will be allocated for price, and 20 points will be allocated for specific goals

Category		Sub-categories	Specific goals points	Verification documents
Local Supplier	5	O.R Tambo Suppliers	5	CIPC Registration Certificate (CK) or Proof of residence
		Eastern Cape Supplier	4	
		Anywhere in South Africa	3	
		Non-South African	0	
	4	Black African Women	4	

Women-owned supplier		Non-Black African Women	2	CIPC Registration Certificate (CK) and CSD Report
Youth Owned Supplier	4	Youth Owned (< 35-year-old persons)	4	CIPC Registration Certificate (CK) and CSD Report
		Non-Youth Ownership (> 35-year-old persons)	2	
People living with disabilities	3	People living with disabilities	3	CSD Report
Small Micro, Medium & Enterprises	4	SME – Owned by people with disability	4	Sworn Affidavit (BBBEE Affidavit) CSD Report
		SME – Black-owned	3	
		SME – Other	2	

❖ RETURNABLE DOCUMENTS

Service providers are required to submit all the returnable documents together with their quotations. ***Failure to provide all the Compulsory Returnable Documents at the closing date and time of this RFQ will result in a respondent's disqualification. Respondents are therefore urged to ensure that all these Documents are returned with their Quotations***

Compulsory Returnable Documents

- Duly signed & completed SBD 1 Invitation to BID
- SBD 2 Tax Clearance Requirements
- Duly signed & completed SBD 3.3 Pricing Schedule
- Duly signed & completed SBD 4 Declaration of Interests form.
- Duly signed & completed SBD 6.1 Preference points claim form
- Duly signed & completed SBD 7.2 Contract Form (Rendering Services).

- General Conditions of Contract
- Duly signed & completed SBD 8 Declaration of Bidder's Past Supply Chain Management Practices.
- Duly signed & completed Duly signed & completed SBD 9 Certificate of Independent Bid Determination.
- Proof of CSD registration

Essential Supporting Documents

Specific goals verification documents on or before the closing date and time ***(failure to submit on or before the closing date will result in an automatic score of zero for preference***

❖ QUOTATION SUBMISSIONS

- All quotations and accompanying documents must be forwarded to: **supplychain@nelsonmandelamuseum.org.za**
- NO FAXED OR HAND-DELIVERED QUOTATIONS SHALL BE ACCEPTED.
- Closing date for the submission of quotations is **13 July 2026 at 12H00.**

❖ ENQUIRIES

All communications and enquiries/requests for clarification relating to this proposal should be directed to the contact person:

Ms. Akhona Mashologu
Tel: 047 501 9504
Email: akhona@nelsonmandelamuseum.org.za
Supply Chain Specialist
Ms. N. Matikinca
Tel: 047 501 9512
Email: zodwa@nelsonmandelamuseum.org.za
Events Coordinator

NB: The NMM reserves the right to amend, modify or withdraw this RFQ at any time, without prior notice and without liability to compensate and/or reimburse any party. NMM is not bound to accept the lowest quotation. NMM has the right to cancel the RFQ

Quotation received after the closing time will not be evaluated

Mr. Mandisi Msongelwa CA(SA)

Acting Chief Executive Officer – Nelson Mandela Museum